



FAMILY FOUNDATION

Established in 2011

GRANT APPLICATION INFORMATION REQUIREMENTS

Name of Organization: _____ Year Founded: _____

Contact Name and Title: _____

Address: _____

Phone Number: _____

Federal Tax ID#: _____

(include a copy of your current IRS tax exemption determination letter confirming 501(c)(3) status)

Prior McLeskey Funding Yes ____ No ____ (If yes, previous \$'s received and year funded. _____)

Organization Summary: Please provide a brief summary of your organization, including its history, goals, and services/programs.

GRANT REQUEST

Organization _____ Amount requested _____

Please format your request to answer the following questions:

1. WHAT problem, issue or need is being addressed (please also include a short summary of the project/program, specifically include how it will positively impact children)?
2. WHO will benefit from this grant?
3. WHY is there a need for this grant? Are other organizations addressing the issue? If yes, how are your efforts coordinated or complimentary?
4. WHAT specifically will the funds be used for? Please provide a budget by major cost category.
5. WHEN will the funds be spent? What is the total timeframe of the project?
6. WHERE will the funds be used (include geography)?
7. HOW will this project make a sustainable difference to “who and what” being addressed?

8. HOW and WHAT will you measure to determine success during and after the project is completed?
9. HOW does this request allow this Foundation to meet its goal of “*Providing financial support to charitable organizations that make a lasting impact in the community*”?

Required Attachments:

1. *Organizational Budget* - include revenue and expenses for the year for which you are requesting funding (also include primary sources of revenue for the organization operating budget).
2. *Project/Program Budget* – a detailed line-item total budget for the year funds are requested that includes revenue and expenses.
3. *Other Funding Sources for the Project* – list total dollars of foundation, corporate, United Way, and/or other government support. Also include any pending requests still outstanding.
4. *List of Board Members* – please provide name, affiliation, address, years on the board.
5. *Copy of Tax Status Letter*
6. *Audited Financial Statements*- most recently completed fiscal year.

Grant Applications should be emailed to Tina Burbage, McLeskey, Tina@McLeskey.com